



HP BOARD OF SCHOOL EDUCATION DHARAMSHALA -176213

क्रमांक:हि०शि०बो०(31)/रा०मु०वि०/अग्रिम राशि/सि० 2021 व मार्च 2022/22018-22282

दिनांक: 25.06.2022

सेवा में

समस्त
प्रधानाचार्य/समन्वयक,
राज्य मुक्त विद्यालय अध्ययन केन्द्र
हिमाचल प्रदेश।

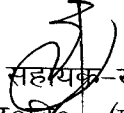
विषय:- परीक्षा सत्र सितम्बर, 2021 व मार्च, 2022 की कोर स्टाफ, विविध, आकास्मिक और पी० सी० पी० भुगतान की राशि जारी करने बारे।

महोदय/महोदया,

हिमाचल प्रदेश स्कूल शिक्षा बोर्ड द्वारा निर्धारित मानकों के अनुसार राज्य मुक्त विद्यालय के अन्तर्गत सितम्बर, 2021 और मार्च, 2022 से सम्बन्धित देय 100% अग्रिम राशि आपके द्वारा दिये गए बैंक खाते में ऑनलाइन जमा करवाई जा रही है। इस राशि की गणना व्यक्तिगत सम्पर्क कार्यक्रम चयनित अध्ययन केन्द्रों में आयोजित करने व राज्य मुक्त विद्यालय से सम्बन्धित अन्य कार्यों को निष्पादित करने की एवज़ में की जा रही है।

आपसे अनुरोध है कि आप हि० प्र० राज्य मुक्त विद्यालय से सम्बन्धित सभी प्रकार के भुगतान उपरोक्त दिशा-निर्देशानुसार करके अग्रिम राशि के समायोजन हेतु प्रपत्र **A,B,C,D-1,D-2,D-3** एवम् **E** दिनांक 31-08-2021 तक **Section Officer, Accounts VI, H.P.Board of School Education, Dharamshala,Kangra-176213** के पते पर भेजना सुनिश्चित करें। निर्धारित समय-सीमा में उपरोक्त राशि का समायोजन न करवाने की स्थिति में बोर्ड द्वारा किये गए अधिक भुगतान की वसूली नियमानुसार दण्डात्मक ब्याज़ सहित की जाएगी। जिसके लिए आप स्वयं उत्तरदायी होंगे।

अग्रिम राशि के समायोजन हेतु प्रपत्र अणु डाक (**e-mail**) के माध्यम से पहले ही आपको प्रेषित किए जा चुके हैं व बोर्ड वेबसाइट पर (**SOS Section**) आपके **User Id** में भी उपलब्ध करवा दिए गए हैं।


सहायक-सचिव
हि०प्र०रा०मु०वि० (प्रशासन)

To

The Section Officer
Accounts VI Branch
H.P.Board of School Education
Dharamshala, Kangra, H.P. 176213

Subject: - Adjustment of Advance of the session Sept, 2021 & March, 2022.
Sir/Madam,

The adjustment of the amount received as advance for the H.P. State Open School (HPSOS) for the purpose of conduct of middle, Secondary and Senior Secondary Courses & conduct of PCP for the Session March, 2022 is submitted as under.

Sr. No	Particular	
1.	Total number of Students enrolled during the year (including Middle, Secondary and Senior Secondary Course)	
2.(a)	Contingency Expenditure incurred @ Rs.15/-per candidate (Please attach utilization certificate).	Rs.
(b)	Core Staff Payment	Rs.
(C)	Remuneration paid to teachers for conducting PCP @ Rs.80/-Per lecture.	Rs.
(d)	Miscellaneous expenses @ Rs.10/-per Candidate.	Rs.
3.	Total expenditures (Sr.no.2(a+b+c+d))	Rs.
4.	Advance received	Rs.
5.	Excess/Less (4-3)	Rs.

1. It is certified that the above expenditure statement has been prepared on the basis of the record maintained in the office and is correct and genuine.
2. The excess amount received as advance is being returned herewith through Bank Draft No _____ dated _____ for Rs _____ drawn in favour of the Secretary, H.P. Board of School Education Dharamshala, payable at Dharamshala, Distt Kangra (H.P.).

Or

A sum of Rs _____ is receivable vide column No. 5 of the above expenditure Statement which may be released at the earliest possible please.

Enclosed:- As above

Signature of the Co-ordinator
Name of Co-ordinator
Study Centre Code with Seal
Name and Address of Study
Centre

MISCELLANEOUS EXPENSES**SECONDARY COURSE**

Sr.No	Class	Number of students enrolled (Only fresh admissions)		
		Sept 2021	March 2022	Total
1				
2				
3				
Grand Total				

SENIOR SECONDARY COURSE

Sr.No	Class	Number of students enrolled (Only fresh admissions)		
		Sept 2021	March 2022	Total
1				
2				
3				
Grand Total				

Total No. of students enrolled (8th + 10th + 12th) =

It is certified that a sum of Rs _____ (@ Rs. 10/- per candidate) has been utilized on account of miscellaneous expenses.

Signature of the Co-ordinator
 Name of Co-ordinator
 Study Centre Code with Seal
 Name and Address of Study
 Centre

Acquittance Roll of the remuneration paid to the Core Staff as per HPSOS norms

Sr.No	Name & Complete Address of the Officer/ Official/Contact number	Designation	Amount Received (Rs.)	Balance to be received	signature
	<u>Co-ordinator</u> <u>Sh./Smt.</u>				
	<u>Asstt.Co-ordinator</u> <u>Sh./Smt.</u>				
	<u>Helper</u> <u>Sh./Smt.</u>				
	Total Amount				

Signature of the Co-ordinator

Name of Co-ordinator

Study Centre Code with Seal

Name and Address of Study Centre

{ Annexure 'D-1', 'D-2', 'D-3' and 'E' not to be filled in case of withholding the PCP amount. }

STATEMENT OF LECTURES DELIVERED FOR MIDDLE STANDARD COURSE

Sr.No	Name of Subject	No. of Candidates	No. of Sections	No. of Lectures delivered (As per HPSOS norms)	No. of days involved

Signature of the Co-ordinator

Name of Co-ordinator

Study Centre Code with Seal

Name and Address of Study Centre

STATEMENT OF LECTURES DELIVERED FOR SECONDARY COURSE

Sr.No	Name of Subject	No.of Candidates	No. of Sections	No. of Lectures delivered (As per HPSOS norms)	No. of days involved

Signature of the Co-ordinator

Name of Co-ordinator

Study Centre Code with Seal

Name and Address of Study Centre

STATEMENT OF LECTURES DELIVERED FOR SENIOR SECONDARY COURSE

Sr.No	Name of Subject	No.of Candidates	No. of Sections	No. of Lectures delivered (As per HPSOS norms)	No. of days involved

Signature of the Co-ordinator

Name of Co-ordinator

Study Centre Code with Seal

Name and Address of Study Centre

ACQUITTANCE ROLL OF REMUNERATION PAID FOR CONDUCT OF PERSONAL CONTACT**PROGRAMMES (PCPs) as per HPSOS norms**

Sr. no	Name & Complete Address of Teacher	No. of Lectures taken	Amount Due @ Rs. 80/-per Subject	Amount Received (Rs.)	Balance to be received (Rs.)	Signature

Signature of the Co-ordinator

Name of Co-ordinator

Study Centre Code with Seal

Name and Address of Study Centre
