



# **Himachal Pradesh Board of School Education, Dharamshala**

No: HB(19)/G007/33/2025/Conduct-I- 5532

Dated: 23-05-26'

## **“NOTIFICATION”**

With the objective of informing all Board affiliated privately managed institutions, it is hereby notified that the process for filing online application pertaining to designating their schools as SOS examination centre has been scheduled vide rule 8.3.1 of chapter 8 of Himachal Pradesh Board of School Education, SOS examination regulation, as detailed below:-

1. All Private Schools/Institutions (For SOS examination):- 1<sup>st</sup> June to 30<sup>th</sup> June without late fee.
2. All Private Schools/Institutions (For SOS examination):- 1<sup>st</sup> July to 15<sup>th</sup> July alongwith requisite fee + late fee of Rs 5000/-.
3. All Private Schools/Institutions (For SOS examination):- After 15<sup>th</sup> July upto 30<sup>th</sup> July alongwith requisite fee + late fee of Rs. 10000/-.
4. All Private Schools/Institutions (For SOS examination):- After 30<sup>th</sup> July the applications pertaining to above shall only be considered after prior approval of Worthy Secretary/ Hon`ble Chairman alongwith requisite fee + late fee of Rs. 10000/- + Penalty as imposed by the Worthy Secretary/Hon`ble Chairman.

All Board affiliated Privately managed school/institutions wish to designate its school/institute as examination centre for conducting the SOS examination proposed to be held in the month of September, 2026 are required to apply through online mode only, using the prescribed format available on the Board`s website under their school login ids within the stipulated time period.

The process for filing applications for creation of SOS examination centre has already been notified vide the terms & conditions for creation of SOS examination centre made available at Board`s website under the “Download link”.

**Dr. (Maj.) Vishal Sharma (HPAS)**  
**SECRETARY**

Endst. No. As above

Copy to the following for information and necessary action: -

1. The Secretary (Education) to the Govt. of Himachal Pradesh.
2. The Director of School Education, Directorate of School Education, Shimla.
3. All Deputy Directors, Elementary/Higher Education.
4. PA to the Chairman/Secretary HPBoSE.
5. Additional Secretary/concerned Deputy/Assistant Secretaries, HPBoSE.
6. Concerned Section Officers HPBoSE.
7. Section Officer, IT cell to upload this notification on Board`s website and provide the facility to the schools as mentioned above.
8. O/o the PRO Cell HPBoSE.
9. Guard file.

**Dr. (Maj.) Vishal Sharma (HPAS)**  
**SECRETARY**