



Himachal Pradesh Board of School Education, Dharamshala (Kangra)-176213

HPBOSE-G007/23/2024-CONDUCT - I - 2916

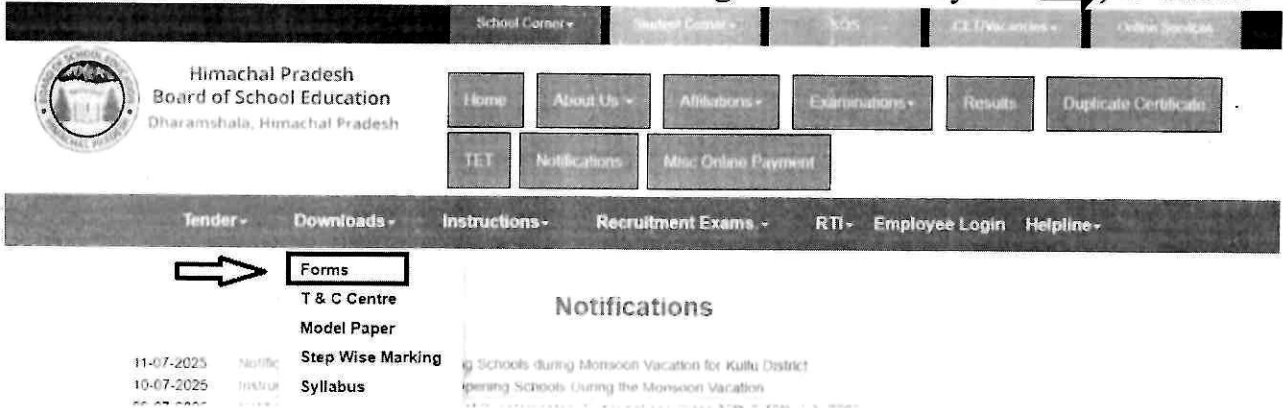
Dated: 21/07/25

“NOTIFICATION”

With an objective to the information of all the Govt. as well as Board affiliated privately managed institutions that the process for filing online application pertaining to designating their schools as regular examination centre has been scheduled vide rule 8.3.1 of chapter 8 of Himachal Pradesh Board of School Education, examination regulation w.e.f. 01-08-2025 upto 15-09-2025.

The institution intending to designate/retain their institute as examination centre to conduct regular classes examination for the session 2025-26, are required to apply through online mode only on the prescribed format available at Board's website under their school login ids.

The terms & conditions for creation of examination centre has been made available at Board's website under the following link marked by this ➡, as under:-



Apart above, it is also notified that it will be mandatory for all the examination centres to pay the required centre retention fee whether it is a government or a private institution. There will no exemption in centre retention fee for any institution.

Dr. Major Vishal Sharma (HPAS)
Secretary

Endst. No. As above

Copy to the following for information and necessary action: -

1. The Secretary (Education) to the govt. of Himachal Pradesh.
2. The Director of School Education, Directorate of School Education, Shimla.
3. PA to the Chairman/Secretary.
4. All Deputy/Assistant Secretaries, HP Board of School Education, Dharamshala.
5. Concerned Section Officers.
6. Incharge, PRO Cell for getting the above matter published in various news papers.
7. Guard file.

Dr. Major Vishal Sharma (HPAS)
Secretary