

From :

Secretary
H.P. Board of School Education
Dharamshala, Distt. Kangra
Pin - 176215 (HP)

Addressee:-

Subject:- Notice inviting Quotations

Sir,

Sealed Quotations are invited under two bid system (i.e. Technical Bid & Financial Bid) for "Electric Appliances/Items day to day repair and maintenance" so as to reach S.O (Diary Branch), H.P. Board of School Education Dharamshala-176215 on or before **29.08.2025** by 1:00 pm. Bids received after scheduled date and time shall not be entertained. The Bids so received same will be opened on the same day at 2:00 pm. The sealed quotation envelope should be super scribed as "Quotation for Electric Appliances/Items day to day repair and maintenance". Detail of the items is as mentioned below:-

Terms and Conditions

1. The rates should be quoted inclusive of all taxes and F.O.R. to Board's office. Rates are to be quoted at Annexure-B. The rates shall be effective for one year from the date of award/supply order. The cuttings/overwriting in the rates shall not be accepted unless the same is attested with seal and signature of the bidder. Rates must be quoted in Annexure-B and to be placed in a separate envelope. Financial Bid envelope shall be super scribed as "Quotation for Electric Appliances/Items day to day repair and maintenance".
2. Unsealed quotation will not be considered and will be rejected straightway.
3. Bidder is required to fill Annexure-A. The same must be duly signed along with seal.
4. Quotation must be accompanied with copy of valid GST registration number. Bidder is also required to enclose the copy of PAN as per constitution business (for example sole Proprietor/Firm/Company). These documents must be self attested by the bidder. Annexure-A, Annexure-C, EMD and other related documents are to be placed inside the Technical bid Envelope. Technical Bid envelope shall be super scribed as "Quotation for Electric Appliances/Items day to day repair and maintenance". Thereafter both the envelopes i.e. sealed envelopes of Technical Bid & Financial Bid should be placed in one larger envelope and addressed to Secretary, H.P. Board of School Education Dharamshala-176215. The bidder is required to mention his address clearly over the envelope containing Technical Bid & Financial Bid. Financial Bid is evaluated only of those bidders who qualify in the Technical Bid.
5. The Secretary reserves the right to accept or reject any or all the quotations without assigning any reason.
6. The Board shall not be responsible for any postal delays.
7. The payment will be made only after full and satisfactory supply of items demanded. Payment should be made after deductions of TDS as applicable and only through NEFT/RTGS
8. If the work is found to be satisfactory then it may be extended further for another one year on the rates agreed earlier subject to prior approval of competent authority.
9. The bidder participating in the bid is required to deposit EMD of ₹ 2,000/- in the shape of FDR form a nationalized/commercial Bank, duly pledged in favour of Secretary, H.P. Board of School Education, Dharamshala. The FDR must be valid for a period of one year. EMD of unsuccessful bidder shall be refunded and EMD of successful bidder shall be converted into performance security and will be returned after completion of the contract.
10. Conditional Tender is rejected straightway. All Bidders are required to quote rates for all the items mentioned in the tender. Furthermore, the participating firms must clearly mention the rates of each individual item.
11. In case, participants for any item or items are less than three, rates for that item or items shall not be taken into consideration and also not included in the approved list.
12. All Electric items should be compliant to BIS/ISI Standards. Bidder is required to enclose an undertaking to the effect on Annexure-C.
13. L-1 is to be decided on items rate basis. Comparisons will be based for each item separately. Committee reserves the right to negotiate with the L-1.
14. The supplies shall have to be made within 07 days from the date of supply order, failing which penalty to be imposed shall be as under:-
 - (i) for delay up to 05 days2% of total cost/supply order.
 - (ii) for delay up to 10 days.....5% -do-
 - (iii) for delay above period.....10% -do-
15. All legal disputes shall be subjected to Hon'ble court in Dharamshala Distt. Kangra jurisdiction only.

Yours faithfully,


Assistant Secretary (Stores)
for Secretary

Endorsement No: As above

Dated August 2025

Copy to Section Officer IT Cell to upload the document on Board's website.


Assistant Secretary (Stores)
for Secretary

Annexure-A

(To be placed inside Technical Bid Envelope)

Quotation For Electric Appliances/Items day to day repair and maintenance

1. Name of Firm/Business concern _____
2. Address : _____
3. Contact No: _____
4. E-mail Address: _____
5. PAN _____
6. GST No. _____
7. EMD Amount ₹ 2,000/- Name of Bank _____
FDR No. _____ Dated _____
8. Undertaking as per Annexure-C enclose or not _____
9. Bank Detail
Name of Bank: _____
Account No. : _____
IFS Code : _____
Branch Code : _____

Undertaking

Certified that I/We have read all the terms and condition of the NIQ. I/We declare that information provided/document provided are correct and nothing has been concealed. In case of any false document/wrong information suitable action as per law may be taken against me/us.

Dated :

Signature with seal and stamp

Annexure-B

(To be placed inside Financial Bid Envelope)

Quotation For Electric Appliances/Items day to day repair and maintenance

Sr. No.	Description of Items	Specifications	Unit	Rates F.O.R (inclusive GST) in Figures
1.	Socket	5A	Per Pcs	
		15A	Per Pcs	
2.	Switch	5A	Per Pcs	
		15A	Per Pcs	
3.	Top Plug	5A	Per Pcs	
		15A	Per Pcs	
4.	MCB	6A	Per Pcs	
		16A	Per Pcs	
		32A	Per Pcs	
		63A	Per Pcs	
5.	Choke	40W Electronic /Simple	Per Pcs	
	T-5 Choke	28W Electronic /Simple	Per Pcs	
	T-5 Rod	28W Electronic /Simple	Per Pcs	
	Tube Rod	36 Watt	Per Pcs	
		40 Watt	Per Pcs	
6.	Clamp	½ inch PVC	Per Pkt	
		1 inch PVC	Per Pkt	
7.	Nail	Batten Nail	Per Pkt	
8.	Extension Board (Wire, Switch)	(With 1 set 15 Amp	Per Pcs	
		2 set 5 Amp switch & Socket	Per Pcs	
		1 three pin top 15 Amp & 11 Mtr 1.5mm wire)	Per Pcs	
9.	Holder	Batten Holder	Per Pcs	
		Panton Holder	Per Pcs	
10.	Kit Kat All Type	16A	Per Pcs	
		32A	Per Pcs	
		40A	Per Pcs	
		63A	Per Pcs	
		80A	Per Pcs	
		100A	Per Pcs	
		200A	Per Pcs	
		500A	Per Pcs	

11.	Tape Roll	Black	Per Pcs	
		Red	Per Pcs	
		Yellow	Per Pcs	
		Blue	Per Pcs	
12.	Tube Light Starter	40 Watt	Per Pcs	
13.	Wire	1.5mm	Per Mtr	
		2.5mm	Per Mtr	
		4mm	Per Mtr	
		10mm	Per Mtr	
14.	Service Wire	6mm	Per Mtr	
		10mm	Per Mtr	
15.	Heat Pillar Rod/Heater Rod	Heat Pillar Rod	Per Pcs	
		Halogan Rod	Per Pcs	
		Heater Rod Mitti	Per Pcs	
16.	Elements of Heater	1000 Watt	Per Pcs	
		1500 Watt	Per Pcs	
		2000 Watt	Per Pcs	
17.	Flexible Wire	23/76	Per Mtr	
		40/76	Per Mtr	
18.	Fan Regulator	-	Per Pcs	
19.	Capacitor	2.5 UF	Per Pcs	
		3.5 UF	Per Pcs	
		10 UF	Per Pcs	
20.	Ding Dong Bell	Wireless (with Remote)	Per Pcs	
21.	Board Sheet	7x4 inch	Per Pcs	
		9x4 inch	Per Pcs	
22.	Three Phase wire	25mm	Per Mtr	
		35mm	Per Mtr	
23.	Heat Pillar Switch	-	Per Switch	
24.	Heat Pillar Motor	-	Per Pcs	
25.	3 Core wire for Heat Pillar	1.5 mm	Per Mtr	
		2.5 mm	Per Mtr	
26.	Cotton Sleeve for heater	-	Per Mtr	
27.	Plastic Pipe (10 feet)	1mm	Per Pipe	
		1.2mm	Per Pipe	
		1.4mm	Per Pipe	
		2mm	Per Pipe	
		2.5mm	Per Pipe	
28.	Thimbal	35mm	Per Pcs	
		70mm	Per Pcs	
		120mm	Per Pcs	

29.	Batten PVC	½ inch	Per Pcs	
		1 inch	Per Pcs	
30.	Board Moduler and Sheet Moduler	2 Module	Per Pcs	
		3 Module	Per Pcs	
		4 Module	Per Pcs	
		6 Module	Per Pcs	
		8 Module	Per Pcs	
		12 Module	Per Pcs	
		16 Module	Per Pcs	
31.	Switch Moduler	10 Amp	Per Pcs	
		20 Amp	Per Pcs	
32.	Socket Moduler	6 Amp	Per Pcs	
		10 Amp	Per Pcs	
		20 Amp	Per Pcs	
33.	Fan Regulator Modular	-	Per Pcs.	
34.	Bell Push Modular	-	Per Pcs.	
35.	Two way Switch Modular	10 Amp	Per Pcs	
36.	Ceiling Fan	Three wings	Per Pcs	
37.	Wall mounted Fan	Three wings	Per Pcs	
38.	Pedestal Fan	Three wings	Per Pcs	
39.	Geyser	03 Ltr	Per Pcs	
		15 Ltr	Per Pcs	
		25 Ltr	Per Pcs	
40.	Tube LED	18W Electronic /Simple	Per Pcs	
		20W Electronic /Simple	Per Pcs	
		36W Electronic /Simple	Per Pcs	
41.	LED Bulb	7 Watt	Per Pcs	
		9 Watt	Per Pcs	
		12 Watt	Per Pcs	
		20 Watt	Per Pcs	
		40 Watt	Per Pcs	
42.	Ceiling Light	8 Watt	Per Pcs	
		15 Watt	Per Pcs	
		20 Watt	Per Pcs	
43.	Exhaust Fan	9 inch	Per Pcs	
		12 inch	Per Pcs	

44.	Lamp (Chudidar LED)	9 Watt	Per Pcs	
		12 Watt	Per Pcs	
		18 Watt	Per Pcs	
45.	Heat Pillar (Double Rod)	1500 watt	Per Pcs	
46.	Street Light	30 Watt	Per Pcs	
		40 Watt	Per Pcs	

Signature of Bidder
with seal and stamp

Annexure-C

(To be placed inside Technical Bid Envelope)

Quotation For Electric Appliances/Items day to day repair and maintenance

Undertaking

I/We _____ do hereby undertake and declare that my/our firm/business concern _____ will provide the Electric Appliances/items for day to day repair and maintenance as specified in **Annexure-B** of tender documents.

It is further declared that the electric appliances/items to be provided shall be in compliance to ISI mark and BIS standard as per BIS Act, 1986, rules and regulations made there under. In case of an inferior quality of electric appliances/items, non compliance of ISI mark and BIS Act, 1986, rules made there under action as warranted under rule may be initiated against me/us, including forfeiture of performance security and Blacklisting.

I/We further declare and undertaking that my/our firm/business concern has not been blacklisted or debarred by any Govt. Deptt/Board/Corporation/PSU/University etc. nor is there any such action pending including forfeiture of performance security/EMD or registration of FIR. I/We further declare that there is no Court Case pending in any Hon'ble Court which may affect or bind the implementation of this NIQ.

Dated:

Signature of Bidder
with seal and stamp

Place: